

# Instructions for Students to Reset Parent Passwords in CashNet

From Self-Service, click Edit on the Parent PIN you wish to reset.

**Student Accounts Online**

Kay Schirm

**Your Account**  
Current Balance \$0.00  
[Click here to make a payment](#) (Zero or credit balances are not displayed)  
The last payment received was for \$35.00 on 9/21/2015.

**Your Recent Online Payments**

Date	Amount	Action
08/21/2015	\$35.00	<a href="#">View</a>
01/09/2015	\$50.00	<a href="#">View</a>
01/09/2015	\$1.00	<a href="#">View</a>

**Parent PINs**

You currently have the following Parent PINs set up

kas52314	<a href="#">Edit</a> <a href="#">Delete</a>
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**Installation Payment Plans**  
[Click here to enroll in the Fall 2015 Monthly Payment Plan](#)

**Saved Accounts**

Hills Bank	<a href="#">Add New</a> <a href="#">Edit</a> <a href="#">Delete</a>
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The next screen will display your parent's email address. If this is correct, click Reset Password.

Parents or Authorized Users have access only to make payment, payment history, and balance on the student account. They do NOT have access to financial aid, grades, or other online student information.

Parent PIN: kas52314

Email Address:

Confirm Email Address:

Add a note to the welcome email (optional):

Should this person...  
be allowed to log in?  Yes  No

receive Installation Payment Plan email notifications?  Yes  No

The next screen advises that saved payment methods for this user will no longer be available after the password is reset. Be sure to let your parent know this so they can re-enter their payment information. Click Continue.

You are about to reset the password for: kas52314.

For security reasons, if this user has saved any payment methods for future use, they will no longer be available after this password is reset.

Do you want to continue?

This will prompt an automated email to be sent to your Parent, containing the new password. They will be prompted to change it the first time they sign in and set up a new security question.

Your password has been reset Inbox x

studentaccounts@cornellcollege.edu via gmail.com 1:47 PM (0 minutes ago)

to kayschirm

A new password was recently requested for your account at Cornell College.

Your new login information is:

Parent PIN: kas52314  
Password: 9y34fH84E

When you login you will be prompted to change your password. We encourage you to immediately change it to something you will remember.

To access the account, please click the link below.

<https://commerce.cashnet.com/cornellpay/ILT=P>

(If clicking the link does not work, please copy and paste the information into your browser.)