On Campus Internship Petition

Name:_____________________________________________ Student ID #:_____________________

Department for Internship: ____________________________ Academic Year: _______ Block:______

Internships are off-campus experiential learning activities designed to provide students with opportunities to make connections between the substance and methods of academic study and the application of that study to work or service. Internships entail pre-professional work projects conducted under the guidance of a practicing professional supervisor, and help students develop leadership and/or service skills. For credit internships are sponsored by a Cornell faculty member and supervised by a representative of the organization or firm where the internship resides.

Please provide rationale as to why you think your internship needs to take place on campus rather than at an off campus location.

This petition must be approved by the advisor, faculty sponsor and Registrar before the internship is started.

Please attach this form to your Internship Contract.

Advisor Name: ___________________________ Advisor Signature: ___________________________ Date:___________

Faculty Sponsor Name: _______________________ Faculty Sponsor Signature: ________________________ Date:_____

Registrar’s Office Use Only:   Approved/Denied/Held     Date: _______________   Initials:__________________