



Cornell College

OFFICE OF INTERNATIONAL
AND OFF-CAMPUS STUDIES

PETITION FOR OFF-CAMPUS STUDIES PROGRAM

Section One - Student Information

Name: _____
 ID: _____
 Date: _____
 Academic Advisor: _____
 Major(s): _____
 Class (circle): First Year Sophomore Junior Senior

Section Two – Program Information

A student who wishes to participate in a credit-bearing off-campus studies program may use this form to request approval for off-campus study. Please complete the items below and submit this form to the Coordinator in the Office of International & Off-Campus Studies.

Name of Program _____
 Offered by (*name of university or sponsoring agency*) _____
 Contact name, email, & phone of sponsoring agency _____
 Location of the off-campus experience _____

Academic Year 20__ - 20__ and Terms (circle all) when you will be participating in the program:
 1 2 3 4 5 6 7 8 SUMMER

Section Three – Financial Aid

Consult the Financial Assistance Office to determine if you should apply for a Consortium or Contractual Agreement. A **Consortium/Contractual Agreement**, if approved by Cornell and the college, university, or agency sponsoring the program, enables Cornell to consider you to be enrolled while participating in the approved program and permits us to provide you with federal or state financial assistance to which you may be entitled. (Cornell-funded scholarship and aid monies are **not** available to students participating in non-affiliated programs.) Programs exceeding one academic year will not be considered.

I have met with this student and they **WILL/WILL NOT** (*circle one*) be applying for a consortium/contractual agreement.

Financial Assistance Signature _____ Date _____

Section Four – Required Signatures

Applicant's Academic Advisor _____ Date _____
International Students Only: Director of Intercultural Life _____ Date _____
 Director of Student Health Services _____ Date _____
 Final Approval: Office of Int'l & Off-Campus Studies _____ Date _____

Deadline: This completed petition must be submitted to the Coordinator of International & Off-Campus Studies (2nd Floor, Old Sem) at least 90 days prior to the program start date.