

CORNELL COLLEGE DEPARTMENT OF MUSIC
PROCEDURES FOR RECITALS AND PERFORMANCES

This is a guide to assist students and studio teachers in the scheduling, procedures, and preparation for solo recitals and other public performances.

MUSIC SEMINARS, JURIES, PERFORMANCE MAJOR AUDITIONS

Music Seminar recitals: Music Seminar recitals are scheduled for several Fridays each semester at 3:15 p.m. Most of these occur in Ringer, although King Chapel may be used if logistically necessary. Studio teachers must approve student appearances on Friday afternoon music seminar recitals. Recital forms are available in the music office and must be signed by the studio teacher. Teachers are encouraged to attend music seminar and other student performances for the purpose of assessing the success of the performance. Music seminar is a training ground for those students who wish to prepare for junior or senior recitals. All students who intend to perform a junior or senior recital should appear on music seminar recitals during the two years prior to the preparation for their major recital.

Juries: Juries occur at the end of each semester (block 4 and block 9). Each area—piano, vocal, and instrumental—may specify their own requirements. Please ensure that students secure an accompanist by mid-semester. Contact information for accompanists is available in the Fine Arts office. Students are encouraged to rehearse with accompanists and include them at lessons for coaching with you.

Performance majors: To be admitted to the performance major, the student must audition for the full faculty by the end of their third semester (sophomore year). This audition may be conducted during the fall jury. See the department chair for details regarding repertoire requirements.

JUNIOR/SENIOR RECITAL GUIDE FOR STUDENTS

Who should give a recital?

Junior recitals

- required for Bachelor of Music performance majors
- optional for Bachelor of Music music education majors (elective)
- optional for B.A. Music major (elective)
- optional with department permission for minors or non-majors

(elective)

Senior recitals

- required for performance majors
- required for B.A. Music majors who choose this option as their

senior project

- optional for music education major (elective)
- optional with department permission for minors and non-majors

(elective)

All students performing recitals should gain experience by performing on music seminar during the two years prior to their recital. Optional recitals may not be approved without prior performance experience.

How do I sign up to do a recital?

First, discuss your recital with your studio instructor and clarify if it is a required recital or an elective recital. Discuss repertoire options and possible recitals dates, keeping in mind your OCAAT schedule, other performance obligations (ensembles), and the availability of your teacher and accompanist.

You and your teacher should check with the Fine Arts secretary regarding the recital hall schedule. Most student recitals occur in Ringer Recital Studio, although King Chapel is sometimes used depending on equipment needs (percussion, organ, etc.).

When should I sign up for a recital?

Junior recitals are scheduled for the Friday 3:15 Music Seminar hour. Senior recitals may occur in the evening or on weekends. If you are doing a half-recital and wish to share your hour with another colleague performing a half-recital, you may do so. Inform the Fine Arts secretary.

You may ask the Fine Arts secretary to put a "Hold" on a date as much as a year in advance.

If you plan to do a spring recital, set a date on the calendar as early as the previous spring semester and no later than the end of the fall semester.

If you plan to do a fall recital, set a date on the calendar by the end of the previous school year.

Official registration for the recital occurs at the beginning of the semester in which the recital will occur.

How do I register to do a recital?

Registration for lessons and recitals occurs the first day of Term 1 and Term 6 with the Fine Arts secretary. At the beginning of the semester in which the recital is to occur, students should register for studio lessons and either

FAA 798 (half recital, ½ credit) or FAA 799 (full recital, 1 credit).

The instructor's signature on the registration form is required for both lesson and recital registration.

Should I register for a half recital or a full recital?

Half recitals (25 minutes of music)

- required for junior recitals
- acceptable for any elective senior recital

Full recitals (50 minutes of music)

- required for senior performance majors
- required for B.A. Music choosing a recital as the senior project
- acceptable for elective senior recitals

How do I find an accompanist?

The music department provides professional staff accompanists to assist you; their fees are paid by the department. If you need contact information, inquire in the music office.

You should contract an accompanist during the semester prior to the semester in which the recital is scheduled. Schedule regular rehearsals and arrange to have your accompanist at lessons. Treat your accompanist with consideration and respect. Be prompt and prepared for all rehearsals.

Who is in charge of programs?

You and your teacher should assemble the program order, including all program notes and translations, if applicable. Consult the Fine Arts secretary regarding program format. Proofread your copy carefully. If you wish the secretary to type and print the program, materials need to be turned in at least one week prior to the recital.

Who takes care of the stage and lights?

Be in consultation with the Fine Arts secretary well in advance of your recital to let her know what your needs will be. A stage crew, including ushers, will be assigned. Make time before the recital to talk with the crew about the logistics of the recital (set changes, lighting, breaks).

Do I need to do a recital hearing?

A recital hearing, scheduled 10-14 days prior to the recital, is required for voice recitals and strongly recommended for all other recitals. Consult with your teacher on how to arrange a hearing in the recital hall.

Should I schedule a dress rehearsal?

Yes! A dress rehearsal gives you a chance to do a trial run of the performance. It is important to practice entrances, bows, and exits, and other aspects of stage etiquette with your accompanist and any other performers. Don't forget to include page turners or a member of the stage crew, if necessary.

Should I have a reception after the recital?

Receptions are entirely optional. Inquire in the music office about the protocol, fees, and logistics of having a reception.