

## Academic/Faculty Advisor Recommendation Form CPT

Cornell College Office of Intercultural Life

### Part I.

Student Name: \_\_\_\_\_ CC I.D Number: \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

Has the student completed all course requirements for the degree? Circle one: Yes No

# of Credits remaining to graduate: \_\_\_\_\_ Anticipated Academic program Completion date: \_\_\_\_\_

Number of Credits for the Employment: \_\_\_\_\_ Course Designation (#) for CPT: \_\_\_\_\_

*Please be advised that the students are not allowed to do CPT in their final term unless a) it is required for degree program; or b) it is not required for the degree program but the student needs to register for other courses which are required to complete academic program.*

### Part II.

Name of Employer: \_\_\_\_\_

Employment Address: \_\_\_\_\_

Employment Dates: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ to \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Job title: \_\_\_\_\_ Number of hours per week: \_\_\_\_\_

### Part III.

#### Please check one:

- As the student's Academic/Faculty Advisor, I certify that this CPT is a required part of the program, i.e. the program **requires** practical work experience in the field of study
- As the student's Academic Academic/Faculty Advisor, I certify that this CPT is a **non-required** part of the student's program. It is directly related to the student's field of study

### Part IV.

The following boxes must be checked by the Academic/Faculty Advisor:

- I hereby certify that I have read the job offer letter and consider the above employment to be an integral part of the student's curriculum..*
- I understand that the CPT is not meant to be a convenient employment opportunity. CPT must have a valid purpose in the student's program of study*

\_\_\_\_\_  
Signature of Academic/Faculty Advisor

\_\_\_\_\_  
Typed/Printed Name of Academic/Faculty Advisor

\_\_\_\_\_  
E-mail address of Academic/Faculty Advisor

\_\_\_\_\_  
Campus Address

\_\_\_\_\_  
Campus Telephone Number

\_\_\_\_\_  
Today's date