

CORNELL COLLEGE BOARD OF TRUSTEES
2018 Young Trustee Application Timeline and Process

- February 22 [Application information](#) is available.
- March 1 Information sessions will provide useful insight as you consider the role and responsibilities of Trusteeship.
Location: Ringer Dining Room, Thomas Commons
11:15 a.m.-12:00 p.m. — hosted by RJ Holmes-Leopold '99
7:30-8:15 p.m. — hosted by Emma Kaboli '17 and RJ Holmes-Leopold '99
- By March 7 Contact the [Writing Studio](#) to schedule an appointment for review of your personal statement. This appointment must be conducted by March 23.
- By March 7 Contact the [Berry Career Institute](#) to schedule an appointment for review of your resume along with your personal statement. This appointment must occur after the personal statement review is conducted, and by March 30.
- By March 7 Ask one faculty or staff member and one of your peers to submit a recommendation letter on your behalf to the Chair of the Board of Trustees. These letters must be submitted to the President's Office via email to rscheer@cornellcollege.edu by 5:00 p.m. on Wednesday, April 4.
- By April 4 After the two personal statement and resume reviews are completed, submit your application materials to the President's Office via email to rscheer@cornellcollege.edu. The deadline for submitting materials is 5:00 p.m. on Wednesday, April 4.
- Your application materials will be forwarded to members of the Board of Trustees Young Trustee Selection Committee who will review all applications and select several finalists.
- By April 20 Finalists will be invited to schedule a personal interview for May 3.
- By April 23 Finalists should contact the [Berry Career Institute](#) to schedule an appointment for interview preparation. This appointment must be conducted by April 30.
- May 3 Interviews of finalists will be conducted on campus.
- May 5 Finalists will be notified of the outcome.

If you have any questions, please contact RuthAnn Scheer in the President's Office rscheer@cornellcollege.edu or (319) 895-4324.

Please understand that by submitting your application you are giving the Board of Trustees permission to discuss your candidacy with the College's senior staff and faculty.