



## SECTION 1 (to be completed by applicant)

Fill in the information below and give this form and a stamped envelope, addressed to Cornell College, Office of Admission, to a teacher who has taught you an academic subject. Check your application plan.

First-year Candidates     Early Decision (November 1)     Early Action (December 1)     Regular Decision - Priority (Priority Scholarship Deadline - Feb. 1)     Regular Decision (March 1)

Name of applicant \_\_\_\_\_  
LAST FIRST MIDDLE (COMPLETE) EMAIL ADDRESS

Permanent address \_\_\_\_\_  
NUMBER AND STREET CITY STATE ZIP

School \_\_\_\_\_  
OFFICIAL NAME CITY STATE ZIP

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

## SECTION 2 (to be completed by teacher or instructor)

Cornell College finds candid evaluations helpful in choosing from among highly qualified candidates. We are primarily interested in whatever you think is important about the applicant's academic and personal qualifications for college.

Please submit your references promptly. A photocopy of this reference form, or another reference you may have prepared on behalf of this student, is acceptable. You are encouraged to keep the original of this form in your private files for use should the student need additional recommendations. Please return it to the appropriate admission office(s) in the envelope(s) provided you by this student. We are grateful for your assistance. Be sure to sign below.

Teacher's name (please print or type) \_\_\_\_\_ Position \_\_\_\_\_

Secondary school \_\_\_\_\_

School address \_\_\_\_\_

Teacher's phone (\_\_\_\_\_) \_\_\_\_\_ Teacher's e-mail \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Background Information

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

List the courses you have taught this student, noting for each the student's year in school (10th, 11th, 12th, post-secondary) and the level of course difficulty (AP, accelerated, honors, IB, elective, etc.).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Teacher Evaluation

EVALUATION: Please write whatever you think is important about this student, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual promise, motivation, maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents, enthusiasm, concern for others, respect accorded by faculty, and reaction to setbacks. We welcome information that will help us to differentiate this student from others.

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## Ratings

High school teacher: Compared to other college-bound students in his or her secondary school class, how do you rate this student in terms of:

	No basis	Below Average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few encountered in my career
Creative, original thought								
Motivation								
Self-confidence								
Independence, initiative								
Intellectual ability								
Academic achievement								
Written expres- sion of ideas								
Effective class discussion								
Disciplined work habits								
Potential for growth								

I recommend this student:  With reservation     Fairly strongly     Strongly     Enthusiastically

**CONFIDENTIALITY:** The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act of 1974. Your recommendation will be used only for admission purposes and will not become part of the student's permanent record. Please return this form with an official transcript as soon as possible to: **Office of Admission, Cornell College, 600 First Street SW, Mount Vernon, IA 52314-1098 Fax: (319) 895-4451**

Cornell College admits qualified students of any race, sex, color, national or ethnic origin, age, religion, sexual orientation, and disability. Cornell College is an affirmative action, equal opportunity institution.