

International Studies Oversight Committee (ISOC)

Description: The International Studies Oversight Committee (ISOC) is a committee which serves in an advisory capacity to the Office of International & Off-Campus Studies.

Membership: Committee members include the Dean of Students, Director of Financial Aid, Student Accounts and Loan Coordinator, a representative from the Registrar's Office, four faculty members, and a student – typically one with a work-study assignment in the office. The committee is co-chaired by the Associate Dean and the Program Coordinator for International and Off-Campus Studies.

Meeting Frequency: ISOC meets once per block

Work Duties: Committee tasks include:

- Reviewing petitions by students to take their need-based financial aid on semester/year-long programs through third party providers. Data accumulated for this purpose include student GPA, cost of program, level of financial need, student essay and faculty recommendation.
- Providing result of rankings and recommended funding levels to the Dean of the College.
- Reviewing applications for internal scholarships to support off-campus study. Ranking data the same as above.
- Making policy recommendations –a few examples of typical policy issues reviewed by the committee are listed below:
 - Administration of course subsidies
 - Policy on course refunds
 - Policy on “lost” deposits
 - Policies concerning use of the McLennan Center
 - Review of affiliated programs offered by third party providers and exchange agreements
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Some duties will require additional hours outside of the standard committee time, as needed.