

## 1. Curriculum Oversight Committee

### a) Functions

- (1) Provides for a continuing evaluation of the overall educational program of the college in any or all of its aspects.
- (2) Submits proposals and recommendations for the improvement of the college's educational programs to the faculty or to those committees, administrative offices, departments, or programs which have the authority and responsibility for implementing such proposals or recommendations.
- (3) Consults with the chairs of Programs, Regulations, and/or Standing as appropriate.
  - (a) The Curriculum Oversight Committee may invite these chairs to its meetings to advise on the educational program.
- (4) In collaboration with the Office of Institutional Research, assesses on a regular cycle the college educational program, including specific programs (general education), requirements (the Writing requirement), and the Educational Priorities and Outcomes.
- (5) Assists the Office of Institutional Research in fulfilling its mission of collecting, analyzing, and interpreting institutional data for purposes of curricular enhancement, strategic planning and decision-making, policy development, and institutional development.

### b) Structure

- (1) The chair is elected by the faculty by secret ballot and majority vote to serve a three-year, non-renewable term. The chair must have three or more years of service as a full-time member of the faculty.
- (2) Two additional members of the faculty representing different divisions
- (3) The Dean of the college, *ex officio*
- (4) There will be one student representative appointed by the student government.
- (5) The Registrar and Director of Institutional Research serve the committee as consultants.