

CORNELL COLLEGE TERM TABLE CHANGE FORM

After the March Term Table has been finalized, please use this form for reporting Term Table changes. All changes must be approved by the Department Chair and the Dean, and forwarded to the Registrar. This form may be downloaded and printed, or edited, pasted into a mail message, and submitted to registrar@cornellcollege.edu.

Today's Date _____

Change effective for year _____

Course Number _____ Course Title _____

New Course? ____yes ____no

If Yes, submitted to Academic Programs Committee? ____yes ____no

Add course to term (circle all that apply): 1 2 3 4 5 6 7 8 9

Delete course from term (circle all that apply): 1 2 3 4 5 6 7 8 9

Instructor change: from _____ to _____

Course Description (if not in current *Catalogue*), or special information for *deTERMinations*:

Room Request: _____

Has this change been approved by your Department Chair? _____

Has this change been approved by the Academic Dean? _____