

SEMESTER-LONG OFF-CAMPUS PROGRAM
Petition to the Academic Standing Committee

INSTRUCTIONS: Please complete the items below and submit this form along with a faculty recommendation from your academic advisor or other faculty member familiar with your academic interests and abilities. The recommendation(s) MUST be sent directly by the faculty member to the Academic Standing Committee in care of the Office of International & Off-Campus Studies. Please note that the College reserves the right to limit the number of students who may participate in any given year. The rules governing off-campus programs are stated in the Catalogue under "Off-Campus Programs." Students participating in a semester-long off-campus program during the first semester may not participate in room selection or otherwise hold an on-campus room for the first semester. Students should contact the Residence Life Office the term prior to their return to campus to confirm their housing assignments. The Academic Standing Committee considers each petition based on the following unranked criteria: 1) no prior off-campus semester of study; 2) students going as first-semester seniors, as juniors, or as sophomores, in that order; 3) gpa; 4) students who apply for ACM-sponsored programs; 5) the merits of your statement of purpose; and 6) the merits of the faculty recommendation.

Section One – Student Information

Name _____ ID# _____
Campus Box _____ Campus Phone _____ Current Class (please circle): FY SO JR

Section Two – Program Information

International

- ___ ACM Arts of London/Florence [951]
___ ACM Florence [952]
___ ACM India [922]
___ ACM Japan [923]
___ ACM Latin American Culture & Society in Costa Rica [941]
___ ACM Botswana [914]
___ ACM Tanzania [912]
___ ACM Tropical Field Research in Costa Rica [942]
___ ACM Brazil (Brazil Exchange)
___ FLAP (list country and program/school) [990-Lang. Dept.]
___ SIT (list program) [988]

Domestic

- ___ ACM Chicago Business, Entrepreneurship & Society [965]
___ ACM Chicago Arts [964]
___ ACM Urban Studies [967]
___ ACM Newberry Library [962]
___ ACM Oak Ridge Science Semester [963]
___ ACM Urban Education [966]
___ IEL Capitol Experience [982]
___ Washington Center [981]
___ Chicago Center [966]
___ Audubon Center [901]

Lake Forest Paris Program & International Exchange Programs
See separate instructions. Application deadlines vary.

Academic Year _____ and Terms (circle all) when you will be participating in the program:
1 2 3 4 5 6 7 8 9 summer.

Section Three – Required Signatures - Please obtain the following signatures in the order in which they are listed.

Signature from Office of Int'l & Off-Campus Studies _____ Date _____
Signature of applicant's Academic Advisor _____ Date _____
Signature of the Program Advisor _____ Date _____
Program Advisors are listed in the Off-Campus Programs section of the Academic Catalogue
Signature of the Director of Financial Assistance _____ Date _____

International Students must also speak with the Director of Intercultural Life to determine how their U.S. visa status may be affected as a result of participating in an off-campus study experience. Students are responsible for obtaining all necessary documentation for off-campus study and international travel as well as to return back to Cornell College at the conclusion of the program.

Section Four – Statement of Purpose

Attach to this form a typed statement of purpose, c. 500 words, describing 1) the features of the program that are of special importance to you; 2) how the program relates to your Cornell studies; and 3) how the program relates to your general educational or career goals.

Please return this petition with your statement to the Office of International & Off-Campus Studies by February 1 of the academic year preceding the start of the program.

Do not write in the space below. For Committee use only.

___ Approved ___ Waiting List ___ Denied ___ No Action