

## Guidelines for Writing a Scholarly Paper - Music

The accepted format for a music paper is the Turabian Style (Based upon Kate Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations*, 6th ed., 1996. ) For more specific reference, go to <http://www.libs.uga.edu/ref/turabian.html>.

1. Citations should follow the following conventions.

a) **In text citations** are cited via footnotes (do not restart count for each new page) and are in the format:

1. [last name] [year of publication], [pages quoted]

There is an omission of a comma between the name and publication year. Omit page numbers for works without pagination. (Note: Depending on the teacher, in-text citations may follow the traditional Turabian standard of citing via parentheses in the paper body. Teachers will normally specify which they prefer.)

b) **Bibliographies** are alphabetical, last name first. The year of publication directly follows the author's name, and does not appear later in the citation with the publication information. Capitalize the first letter and proper names of titles only (sentence case). For journal titles, capitalize all important words. The rest of the formatting should be standard convention.

2. The paper should be formatted with 1" margins on all sides and should include a cover page.

a) **Title Pages** should be centered and double spaced, with the first line 2" from the top of the page. The lines to be included are as follows:

[name of the college]  
(8-10 blank lines)

[title of the paper]  
(8-10 blank lines)

A Paper Presented to

[name of the professor]

In Partial Fulfillment of the Requirements for the Course

[name of the course]  
(8-10 blank lines)

[name]

[submission date in MDY (month day, yr) format]

b) **The Body** of the paper should adhere to the following general guidelines:

- Start with the title of the paper in all capitals.
- Any headings should be underlined and centered. There should be one, single-spaced blank line between the end of a section and the next header.
- Quotes longer than 6 lines need to be blocked separately and one indentation offset.

- Page numbers should be included. The first page number should be center aligned.
- Be sure to include catalog numbers (BWV, HWV, K., Opus, etc) when citing specific musical works.
- Writing style should be formal and written in the third-person mode, unless the paper's purpose is to state or argue an opinion.

*By Ron Logan, Music major*