Steps in the Assessment Cycle...

a. Keep in mind the mission and educational objectives.
b. Begin by identifying desired outcomes related to the mission / educational objectives.
c. Determine how you will assess the identified outcomes. What is the purpose of your assessment? What methods and measures will be useful? What population will you sample?
d. Collect data using appropriate means.
e. Analyze the collected data and interpret the evidence according to the assessment purposes.
f. Use the interpreted evidence to guide decisions about improving practices and making curricular or programmatic changes.
g. Begin again.

from Peggy Maki, 2004