

<b>Job Title</b>	Technical Assistant, Scenic & Lighting
<b>Office/Department</b>	Theatre
<b>Location (Building)</b>	Armstrong Scene Shop (B36)
<b>Supervisor</b>	Don Schneider
<b>Length of Employment</b>	Academic Year
<b>Job Wage Rate or Range</b>	\$10.00/Hour
<b>Position Summary</b>	The Technical Assistant is responsible for realizing technical designs for departmental productions. Areas will include scenery, painting, properties, lighting, projection, and sound. They will assist in maintenance of the shop and other spaces under the purview of the Technical Director, as well as maintaining inventories.
<b>Principle Duties &amp; Responsibilities</b>	Construction & painting of scenery and props for departmental productions, and assisting as necessary in lighting, projection, and sound. Organization and maintenance of scene shop, stages, prop storage rooms, and ancillary spaces. Maintain stock scenery, props, and equipment. At all times maintain a healthy and safe work environment. Heavy lifting is required.
<b>Knowledge Skills &amp; Abilities</b>	Basic knowledge of all areas of stagecraft Power tool usage (large saws, drills, etc.) Demonstrated construction skills Shop Health & Safety Basic Rigging Basic Electricity Reading Shop Drawings Basic Maintenance Maintain Inventories
<b>Expectations</b>	Set up and adhere to a regular schedule, complete projects in a timely manner, maintain positive attitude and work ethic, maintain professional relationships with the production team, expand skill sets over time.
<b>Working Conditions</b>	Work is predominantly in the scene shop, an area of sawdust, grease, and wet paint. Shop safety standards must be upheld at all times, and precautions taken, particularly for respiratory, ocular, and auditory safety.