

**Job Title:** Cornell College Phonathon Caller  
**Office:** Office of Advancement  
**Location:** Paul K. Scott Alumni Center  
**Contact:** Minda Davison, Advancement Programs Coordinator

**Length of**

**Employment:** 4-6 Weeks in the Fall and Spring

**Wage:** \$8.00/hour

Cornell Phonathon Callers are an integral part of the college's fundraising and alumni relations effort. Phonathon Callers contact Cornell alumni and parents and encourage them to contribute to the Annual Fund, an annual fundraising campaign that secures funding for scholarships, financial aid, student-faculty research programs, off-campus study programs and many other programs and services not funded by tuition. In addition, Phonathon Callers update alumni and parent information and help answer questions about the college.

**Benefits**

- Excellent job experiences that can be included as a part of any future resume.
- A great opportunity to develop communication and fundraising skills.
- Opportunity to interact with Cornell alumni.

**Training and Wage**

Upon a successful interview, applicants will be scheduled for the first of three training sessions. The training wage is \$8/hr. Upon completion of training, the fundraising wage will be \$8/hr.

*Students do not have to be eligible for work study to be a part of this program.* Phonathon Callers will be hired and paid regardless of their work study status. These paid positions will not affect any other aspect of a student's financial aid package.

**Hours**

After training, each fundraiser is expected to work 3 or more calling sessions per week. Sessions are 5:30-9:00 PM (Monday through Thursday), and 1:30-5:00 PM or 5:30-9:00 PM (Sunday). There are dates when there may not be calling due to finals and block breaks.

**How to Apply**

Applications are available by contacting Minda Davison in the Office of Alumni & College Advancement at [mdavison@cornellcollege.edu](mailto:mdavison@cornellcollege.edu) or ext. 4305. Interviews will be conducted by the phonathon manager from RuffaloCody.

**For more information**

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