

**CORNELL COLLEGE  
JOB DESCRIPTION**

<b>Job Title:</b>	Intramural Staff Worker
<b>Reports to:</b>	Director of Campus Recreation
<b>Location:</b>	Sports Center or Location of the event
<b>Length of Employment:</b>	Academic Year
<b>Wage:</b>	Minimum Wage

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**PRINCIPLE DUTIES AND RESPONSIBILITIES**

1. Promote intramural/wellness programs by different means of advertising.
2. Assist with the coordination of events. Help run events as well as setting up and taken down of an event.
3. Have a knowledge of the events that are being offered.
4. Have enough knowledge to officiate at events.
5. Other duties as assigned.

**EXPECTATIONS**

They must be self-motivated, creative, knowledgeable about the intramural program and an effective communicator. The student also needs to be comfortable with e-mail as a primary means of communication between him or herself and the Director of Campus Recreation.