

Job Title: Cornell College Annual Fund Phonathon Caller
Office: Alumni Office
Location: Cole Library
Supervisor: Trish Kohl
Length of Employment: 3-4 Weeks in the Fall and Spring
Wage: \$8.00/hour

Cornell Phonathon Callers are an integral part of the college's fundraising and alumni relations effort. Phonathon Callers contact Cornell alumni and parents and encourage them to contribute to the Annual Fund, an annual fundraising campaign that secures funding for scholarships, financial aid, student-faculty research programs, off-campus study programs and many other programs and services not funded by tuition. In addition, Phonathon Callers update alumni and parent information and help answer questions about the college.

Benefits

- Excellent job experiences that can be included as a part of any future resume.
- A great opportunity to develop communication and fundraising skills.
- Opportunity to interact with Cornell alumni.

Training and Pay-Rates

Upon a successful interview, applicants will be scheduled for the first of three training sessions. The training wage is \$8/hr. Upon completion of training, the fundraising wage will be \$8/hr plus incentives.

Students do not have to be eligible for work study to be a part of this program. Phonathon Callers will be hired and paid regardless of their work study status. These paid positions will not affect any other aspect of a student's financial aid package.

Hours

After training, each fundraiser is expected to work 3 or more calling sessions per week. Sessions are 5:30-9:00 PM (Monday through Thursday), and 1:30-5:00 PM or 5:30-9:00 PM (Sunday). There are dates when there may not be calling due to finals and block breaks.

How to Apply

Applications are available by contacting Trish Kohl in the Office of Alumni & College Advancement at tkohl@cornellcollege.edu or ext. 4445. Applications should be returned via e-mail to Trish Kohl, sent to campus mailbox #2301, or delivered to 3rd floor, Old Sem during office hours, Monday through Friday, 9:00 AM - 5:00 PM. On campus interviews will be conducted in February.

For more information

Trish Kohl
Cornell College Annual Fund Director
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tkohl@cornellcollege.edu