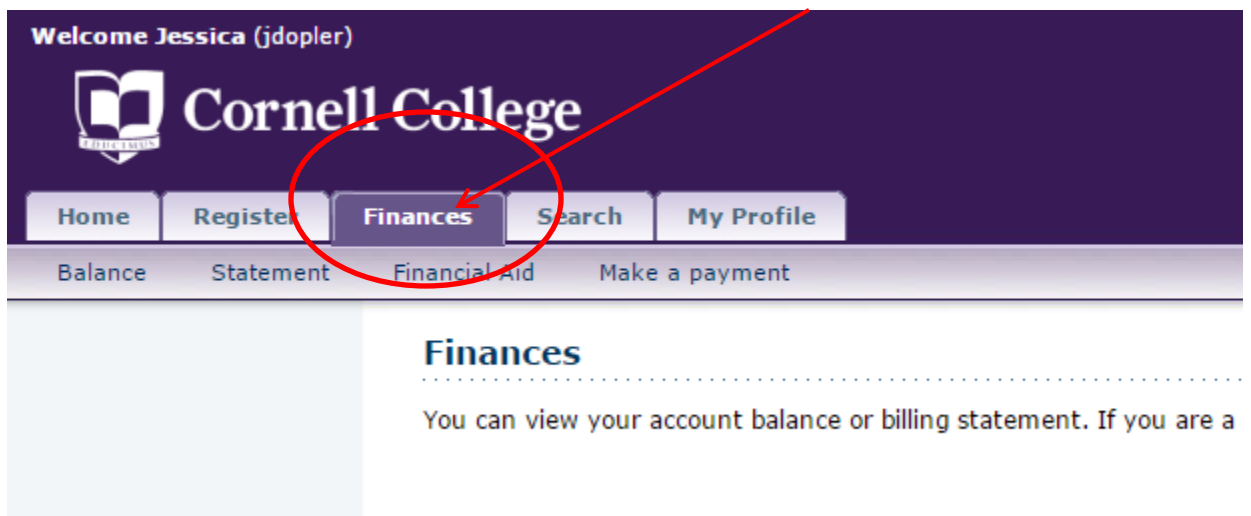
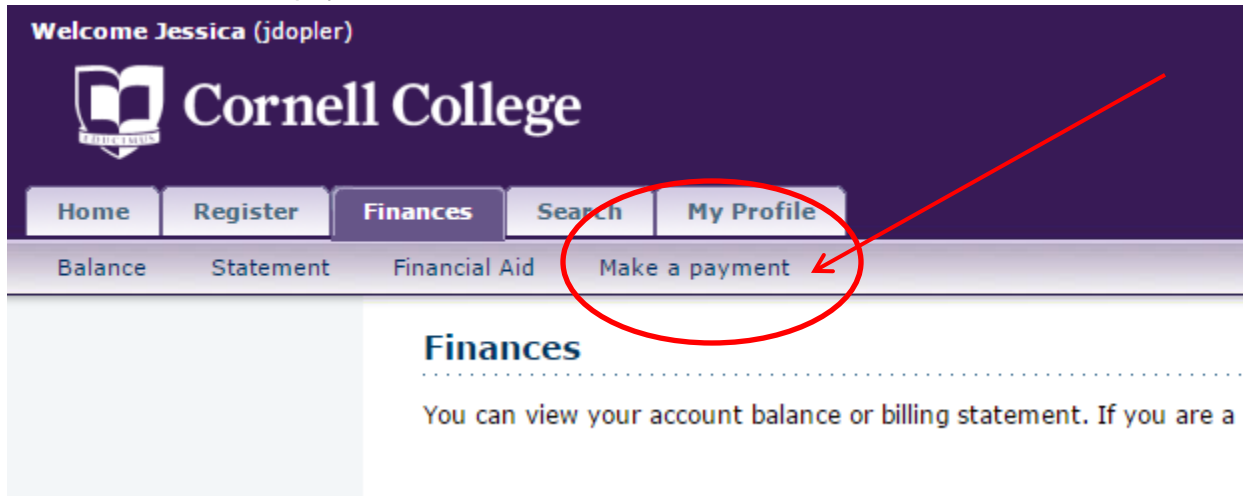


C-BASE TESTING PAYMENT PROCESS THROUGH SELF-SERVICE

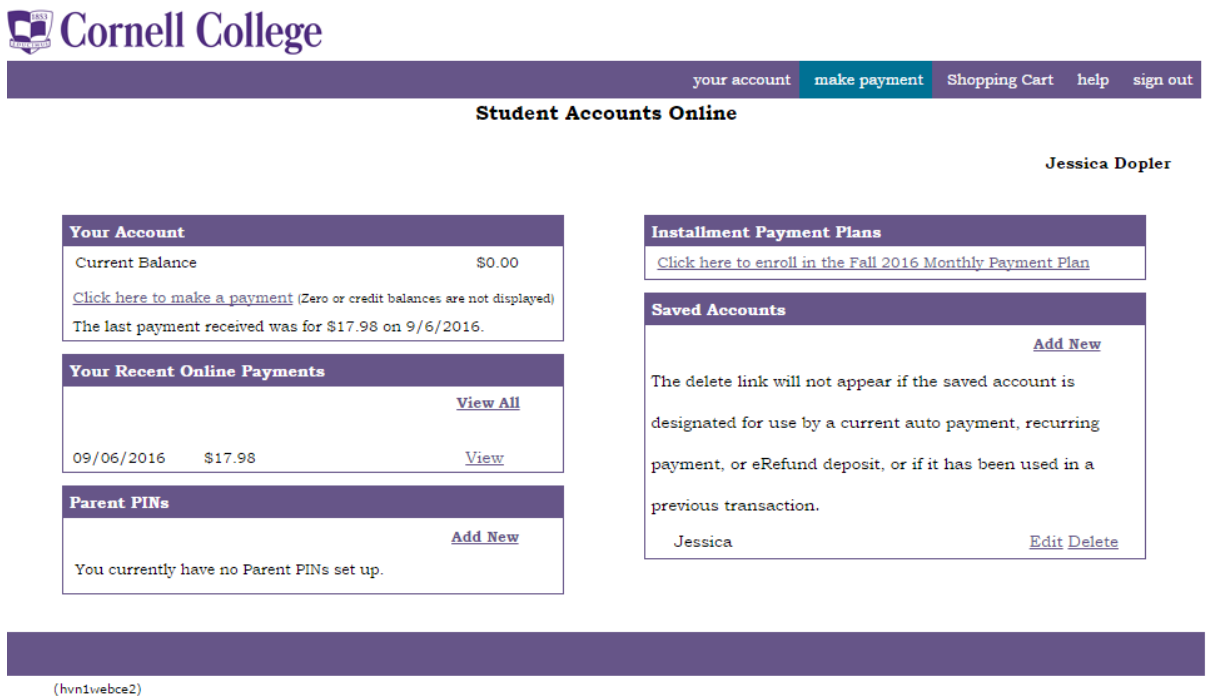
1. Go to selfservice.cornellcollege.edu
2. Log into self-service and then click on the finances tab



- Next, click on make a payment



Once you click on make a payment your screen should look similar to this.



- Then click on shopping cart, continue shopping
 - At this point you should see the testing fees for C-BASE option

Student Accounts Online

Jessica Dopler

Your Account

Current Balance \$0.00

[Click here to make a payment](#) (Zero or credit balances are not displayed)

The last payment received was for \$17.98 on 9/6/2016.

Your Recent Online Payments

Installment Payment Plans

[Click here to enroll in the Fall 2016 Monthly Payment Plan](#)

Saved Accounts

[Add New](#)

Student Accounts Online

Jessica Dopler

Your Shopping Cart

Your Shopping Cart is empty.

[Continue Shopping](#)

[Checkout](#)

(hvn1webce2)

- 5. Once you see testing fees for C-BASE click on view details

Student Accounts Online

Jessica Dopler

Your account does not currently have any outstanding charges.

You may purchase the following items:

Description	Price	View
Alternative Spring Break Payment		View Details
Athletic Insurance		View Details
Account Balance		View Details
Testing fees for C-Base Testing fees for C-Base		View Details


Your Shopping Cart

Item(s): 0 Total: 0

Your basket is empty.

[View Shopping Cart](#) [Checkout](#)

6. From here you can choose from the options listed and make your payment.

 **Cornell College**

your account make payment Shopping Cart help sign out

Student Accounts Online

Jessica Dopler

[HOME](#)

Testing fees for C-Base
Testing fees for C-Base
Amount: \$0.00

*Student Name:

*Select the number of tests you will be taking:


- Taking the exam for the first time \$80.00
- Retaking the full exam \$60.00
- Retaking two parts of the exam \$40.00
- Retaking one part of the exam \$20.00

Please enter the tests you will be taking below. Enter all tests. So if you are taking all, enter All, if you are taking math and writing enter math writing. If just reading enter reading.

*Math, Writing, Reading, All:

To pay for this item, click the button below.

[Add to Shopping Cart](#)

Your Shopping Cart 

Item(s): 0 Total: 0

Your basket is empty.

[View Shopping Cart](#) [Checkout](#)

7. To complete the registration process, please print your receipt and bring it to Jessica Dopler, located in the Office of Academic Affairs (Old Sem, Second Floor).