Dimensions Funding Requests

Dimensions has limited funding available to support course-related trip and speakers as well as no-course related campus seminars. For the purpose of this document, eligible trips and speakers will be referred to as “activities”. Awards will be made by the Dean in consultation with the members of the Dimensions Operations Committee.

Guidelines for submission of a funding proposal:

1. Each proposal requires a letter from the faculty member’s department chair indicating the department’s support of the request. If faculty from different departments jointly submit a proposal, a letter of support is required from each department. Faculty are expected to communicate frequently with their departmental colleagues during the development and implementation of their proposals.

2. Proposals should include the following:
   
a) A discussion concerning the significance and relevance of the activity to the mission statement of Dimensions (http://www.cornellcollege.edu/dimensions/about-dimensions/mission-statement.shtml)

b) A description of the relationship of the activity to course goals or to the academic mission and learning objectives of the College.
   
i. If the activity involves an invited speaker, a brief description of the credential of the speaker, and the title and description of their talk. Preference will be given to funding speakers willing to give a general talk open to the campus. In addition, funding may be requested for speakers to join students for more informal interactions, including receptions and meals.

   c) A discussion of how the activity will be evaluated with respect to the program goals and academic mission described above.

   d) The intended audience for the activity e.g. courses that will participate, which majors, faculty interest groups and academic departments will be served.

   e) The date, time and location of the activity, or, if logistical arrangements depend upon funding, the approximate date, times and locations.

   f) A detailed description of other sources of funding already secured and being pursued to support the activity.

   g) The itemized activity budget, including justification. Please note that applicants may be asked to consider alternative or supplementary funding sources.
3. Proposals may be submitted at any time prior to the activity; however, approval depends upon the availability of the members of the Operations Committee, as they meet to review and discuss funding proposals. Therefore, please allow a reasonable time for us to arrange meetings for this purpose. Minimally, several months advance notice is desired. Funding cannot be granted retroactively after an activity has been held.

4. Please submit the proposal via email to Julie Barnes, Dimensions Associate Director, at jbarnes@cornellcollege.edu Questions about the funding process and/or proposal development can also be addressed to Julie Barnes.