CORNELL COLLEGE

Business Services

Refund for Meals Missed During Off-Campus Study

The College will refund a portion of the amount charged for meals in a particular term to any student who completes a Cornell-sponsored off-campus internship, field course, independent or Special Study, etc., provided that the student (1) petitions for this refund through Business Services no later than the Wednesday before the start of the term of the off-campus study, and (2) does not eat any meals on campus during a consecutive 7-day period. Please refer to the *Dining Policies* website for complete details on the refund policy and process.

Name _____ ID Number _____

Today's Date _____ Course (Dept., Course Number, Term) _____

Please answer all the following questions:

1. Does this course require you to be off-campus for the term indicated?
   ☐ Yes ☐ No

   If you answered **yes**, please list the location (city, state): _____

2. Please fill in the dates that your meal card should be de-activated.

   Date you will not need meals (first full day of no meals): _____

   Date you wish to resume meals (first full day of meals): _____

If your ID is used to purchase meals during the time for which you are requesting a refund, your account will be charged for the meals used.

Faculty sponsor: _____ (Print Name) _____ (Signature)

Faculty advisor: _____ (Print Name) _____ (Signature)

Registrar: _____ (Signature) _____ (Date)

If this petition is approved, you will receive a refund of up to 75% of the College's meal charge for the term in question. Approval is based upon your being officially registered in the course and not eating any meals during the time specified in #2 above. The Registrar's signature serves as verification of your enrollment in the course. If you have not completed the necessary paperwork, the Registrar will not be able to verify your enrollment and you will not be able to request a refund. **No refunds are granted for vacation terms.**

Once all signatures have been collected, submit the form to Business Services, 3rd floor Old Sem.