

**Due one week before the start of block the Independent Study will be credited**

**Independent Study Definition:**

Students may do intensive work in a subject or area not normally included in the regular course offerings or else pursue in depth a topic encountered as part of previous studies. The arrangement is that of a tutorial, in which the student works independently under the supervision of a faculty tutor on a topic suggested by the student and approved by the tutor.

This would most likely include readings, papers, and literature reviews. Different from an Original Project, the goal of an Independent Study is not to create something new, but to learn about an existing topic by a student working on an individual basis with a professor.

- **Prerequisites:** 290 – a writing-designated course (W) and a minimum of seven credits (at least two of which are in the same department/interdisciplinary major as study); 390/490 – a writing- designated course (W) and a minimum of fourteen term (at least four of which are in the same department/interdisciplinary major as the study)
- **Graduation Requirements:** A maximum of four credits earned in Independent Credit Bearing Courses may be counted toward the 31 credits required to graduate. Note: **Independent Study credit will not be approved retroactively.**
- **Responsibility:** Questions? Consult the *2017-2018 Catalogue*, “Additional Academic Opportunities”

Your name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Sponsoring Cornell Department: \_\_\_\_\_ Course Level (circle) 290 or 390 or 490

Prerequisite: writing-designated course \_\_\_\_\_, and:

List all courses completed in this dept. (**290:** at least two courses in the dept. or **390/490:** at least four courses in the dept.):

\_\_\_\_\_

- Attach a syllabus that includes the following information:
  - A statement of **at least 250 words** with the following information:
  - Description of the study or project
  - List of learning outcomes
  - Preliminary list of readings
  - A description on the method of evaluation

**Course credit desired** (circle): 1 or ½      **Grade Option** (circle): regular grade or credit/no credit

**Block(s):** \_\_\_\_\_ or Start and End Date for Summer Projects: \_\_\_\_\_

**Please obtain signatures in the following order:**

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_  
(my signature indicates I have read & agree to the requirements & deadlines at the top of this form)

Signature of Faculty Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_

(Please also print name) \_\_\_\_\_

Signature of Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
(My signature indicates departmental approval and that the project falls under my department's curricular jurisdiction, differs significantly from any course regularly offered by my department, and conforms to my department's policy concerning independent studies.)

International & Off-Campus Studies Approval (if Int'l) \_\_\_\_\_ Date: \_\_\_\_\_

\*Business Services: \_\_\_\_\_ Date: \_\_\_\_\_

\*Required for SUMMER projects only. Registration for Summer projects will not be processed until signed by Business Services. Drop date for refunds is 5 business days after the start date specified. After that date the grade earned will appear on the transcript.